



St. Charles City-County
Library

Volunteer Opening

BOOKS TO YOU VOLUNTEER (HOMEBOUND SERVICES)

Location: Varies, involves travel between library branch and homebound customer's residence

Purpose: The Books to You Program at the St. Charles City County Library provides homebound patrons in St. Charles County access to library materials regardless of their ability visit one of our physical branch locations through one-on-one delivery service as well as rotating collections at many senior living communities throughout the county. Books to You volunteers provide personal home delivery of library services to one or more homebound individuals in St. Charles County.

Key Responsibilities:

- Deliver library services to homebound individuals in the community
- Selects, reserves, renews, and returns all library materials in a timely manner
- Provide recommendations or assistance in finding new library materials for the customer
- Visit with homebound customers and provide information about the larger library community and programs
- Works with Branch staff or the Extension Services Manager to order requested items for homebound individuals

Qualifications:

- Passion for working with our homebound and senior community
- Pleasant manner, patience, problem-solving ability, and dependability
- Ability to lift 25 pounds
- Vehicle to travel to homebound customer's residence
- Volunteer candidates must successfully pass a background check (at the volunteer's expense—approximate fee is \$14.25)

Length of Appointment: Ongoing, one year minimum commitment

Time Commitment: At least two hours per month, per homebound customer. Each volunteer can serve 1-4 customers, depending on the volunteer's willingness and availability.

Reports to: Extension Services Manager

Age Requirements: 18 years or older

Dress Code: Casual

Volunteer applications are available at Library Branches or on our website at www.youranswerplace.org/volunteer-library

For immediate consideration: Completed volunteer application can be returned to the Library Branches, emailed to volunteer@stchlibrary.org, or mailed to SCCLD, Human Resources, 77 Boone Hills Drive, St. Peters, MO 63376.