

**St. Charles City-County Library District
Board of Trustees
Closed Session Meeting Minutes
February 12, 2019**

The St. Charles City-County Library District Board of Trustees held a closed meeting on Tuesday, February 12, 2019, in Room 112 at the Spencer Road Library located at 427 Spencer Road in St. Peters, Missouri. The meeting notice was posted at all library locations on Friday, February 8, 2019, and on the Library's website on Saturday, February 9, 2019.

Board Members present:

Staci Alvarez
Justin Collier
Myra Crook
Joann Leykam
Georganne MacNab – by telephone
Mary Reese
Gail Zumwalt

Board Members absent:

Julie Bartch
Nevada Smith

Other Attendees:

Jason Kuhl

A motion to convene the Open Session was made by Justin Collier at 6:03 p.m., second by Mary Reese. The roll call vote was: Staci Alvarez – yes; Justin Collier – yes; Myra Crook – yes; Georganne MacNab (by telephone) – yes; Mary Reese – yes; and Gail Zumwalt – yes. Motion passed six affirmative, zero negative, zero abstentions and three absent.

A motion to Close Meeting was made by Myra Crook at 6:05 p.m., second by Georganne MacNab. The roll call vote was: Staci Alvarez – yes; Justin Collier – yes; Myra Crook – yes; Georganne MacNab (by telephone) – yes; Mary Reese – yes; and Gail Zumwalt – yes. Motion passed six affirmative, zero negative, zero abstentions and three absent.

Pursuant to RSMo 610.021(2) *“Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor”*. Jason Kuhl provided an update concerning current real estate appraisal values as they relate to the sale of property.

Joann Leykam arrived at 6:12 p.m.

Pursuant to RSMo 610.021(13) *“Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...”* A discussion was held regarding personnel matters and specific employee performance relative to proposed personnel changes and activities to ensure that staffing, job descriptions and job responsibilities align with strategic objectives throughout the organization.

Jason Kuhl departed the meeting at 6:16 p.m.

Pursuant to RSMo 610.021(13) *“Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...”* the Trustees held a discussion regarding the summary

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review of the Director's performance evaluation. Following the discussion, the Board invited the Director to rejoin the session for a review of the report. Jason Kuhl rejoined the meeting at 6:45 p.m.

A motion to adjourn the Closed Session was made by Joann Leykam at 6:52 p.m., second by Myra Crook. The roll call vote was: Staci Alvarez – yes; Justin Collier – yes; Myra Crook – yes; Georganne MacNab (by telephone) – yes; Mary Reese – yes; and Gail Zumwalt – yes; Joann Leykam - yes. Motion passed seven affirmative, zero negative, zero abstentions and two absent.

Respectfully submitted,

Georganne MacNab
Secretary, Board of Trustees

Approved:

<u>Georganne MacNab</u>	<u>March 12, 2019</u>
Secretary Board of Trustees	Date