

**St. Charles City-County Library District  
Board of Trustees  
Closed Session Meeting Minutes  
April 11, 2017**

The St. Charles City-County Library District Board of Trustees held a Closed Session meeting, immediately following the regular monthly Board meeting, on Tuesday, 11 April 2017, at the Spencer Road Library located at 427 Spencer Road in St. Peters, Missouri.

Board Members present:

- Drew Bryson
- Justin Collier – by telephone
- Myra Crook
- Joann Leykam
- Georganne MacNab
- Mary Reese
- Gail Zumwalt

Board members absent:

- None

Library Staff present:

- Jim Brown

A Motion to Close Meeting was made pursuant to Section 610.021 (3) Personnel RSMo. Motion by Joann Leykam at 8:14 p.m., Gail Zumwalt second. The roll call vote was: Drew Bryson – yes; Myra Crook – yes; Joann Leykam – yes; Georganne MacNab –yes; Justin Collier – yes; Mary Reese – yes; Gail Zumwalt – yes.

At 8:17 p.m., a motion to temporarily adjourn to open session was made by Joann Leykam in order to vote on Agenda Item 17-64, Proposed Revision to Policy E400 – Personnel Action Forms. Gail Zumwalt second. Motion approved seven affirmative, zero negative, zero abstentions and zero absent.

Joann Leykam moved to approve the proposed revision to Policy E400 – Personnel Action Forms, as presented. Gail Zumwalt second. Motion approved seven affirmative, zero negative, zero abstentions and zero absent.

At 8:18 p.m., a motion to return to closed session was made by Joann Leykam, second by Georganne MacNab. Motion approved seven affirmative, zero negative, zero abstentions and zero absent.

The Board of Trustees held a discussion concerning an employee issue.

Georganne MacNab left the meeting at 8:47 p.m.

A motion to adjourn the closed session and return to open session was made by Gail Zumwalt at 9:03 p.m., second by Myra Crook. The roll call vote was Drew Bryson – yes; Myra Crook – yes; Joann Leykam – yes; Justin Collier – yes; Mary Reese – yes; Gail Zumwalt – yes.

The Board convened in open session immediately, and there being no further business, a motion to adjourn was made by Joann Leykam at 9:04 p.m., second by Drew Bryson. On a voice vote, with no “nays” being heard, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Joann Leykam  
Secretary, Board of Trustees

Approved May 9, 2017