



St. Charles City-County  
**Library**

## Volunteer Opening

### **LUNCH @ THE LIBRARY VOLUNTEERS**

**Location:** Kathryn Linnemann Branch, 2323 Elm Street, St. Charles, MO 63301

**Dates:** May 31, 2019-August 14, 2019

**Shifts:** Monday-Friday 11:30-1:30 (must work 1+ shift a week)

**Location:** Middendorf-Kredell Branch, 2750 Hwy K, O'Fallon, MO 63368

**Dates:** May 30, 2019-August 13, 2019

**Shifts:** Monday-Friday 11:30-1:30 (must work 1+ shift a week)

#### **Purpose:**

In partnership with Operation Food Search, the Library will serve as two of the locations for the Operation Food Search's Summer Food Service Program. This program ensures that low-income children continue to receive nutritious meals when school is not in session.

#### **Key Responsibilities may include:**

Monitoring and interacting with children during the lunch hour, assisting library staff in any needed programming preparation, receiving and temperature checking daily meal delivery, taking and documenting a daily meal count, distributing meals to children who arrive for lunch, set-up and clean-up of the lunch room space, and other duties as needed.

**Reports to:** Outreach Services Staff / Branch Staff

#### **Qualifications:**

Must be at least 16 years old, have an outgoing, friendly and courteous personality, accuracy in repetitive tasks, attention to detail, and enjoy working with kids of all ages. Volunteer candidates must successfully pass a background check

**Requirements:** Volunteers must attend a training session and work a set schedule each week.

**Dress Code:** Smart, casual dress required.

**Deadline for applications:** Open

Volunteer applications are available at Library Branches or on our website at [www.youranswerplace.org/volunteer-library](http://www.youranswerplace.org/volunteer-library)

**For immediate consideration:** Completed volunteer application can be returned to the Library Branches or emailed to [volunteer@stchlibrary.org](mailto:volunteer@stchlibrary.org), or mailed to SCCLD, Human Resources, 77 Boone Hills Drive, St. Peters, MO 63376.